

Notice of Meeting

Overview and Scrutiny Committee

Date: Wednesday 16 October 2019

Time: 5.30 pm

Venue: Conference Room 1, Beech Hurst, Weyhill Road, Andover,
Hampshire, SP10 3AJ

For further information or enquiries please contact:

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Legal and Democratic Service

Test Valley Borough Council,
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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

Membership of Overview and Scrutiny Committee

MEMBER

WARD

Councillor I Jeffrey (Chairman)	Mid Test
Councillor Z Brooks (Vice-Chairman)	Andover Millway
Councillor G Bailey	Blackwater
Councillor D Baverstock	Romsey Cupernham
Councillor C Borg-Neal	Andover Harroway
Councillor T Burley	Andover Harroway
Councillor D Coole	Anna
Councillor C Donnelly	Andover Downlands
Councillor C Dowden	North Baddesley
Councillor A Finlay	Chilworth, Nursling & Rownhams
Councillor S Gidley	Romsey Abbey
Councillor N Gwynne	Romsey Cupernham
Councillor K Hamilton	Andover Harroway
Councillor N Lodge	Andover Downlands
Councillor R Meyer	Andover Winton
Councillor K North	Andover Romans
Councillor J Parker	Romsey Tadburn
Councillor R Rowles	Andover Winton

Overview and Scrutiny Committee

Wednesday 16 October 2019

AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Minutes of the meeting held on 18 September 2019**
- 6 Call in Items**
- 7 Urgent decisions taken since last meeting**
- 8 Updates on Panels**

Lead Members to update the Committee on the progress of their Panels (10 minutes)

- 9 Economic Development and Tourism Portfolio Holder Presentation**

To receive a presentation from Councillor Drew, Economic Development and Tourism Portfolio Holder on his Portfolio (60 minutes)

- 10 Budget Panel Report Draft Budget and Fees and Charges**

To receive a verbal update from Councillor Brooks, Lead Member of the Budget Panel on the draft budget and fees and charges (20 minutes)

ITEM 11 Test Valley Community Safety Management Group: Report on Work Being Undertaken Beyond That With Schools.

Report of the Community Engagement Manager (on behalf of the Test Valley Partnership)

Recommended:

- 1. Report to be noted and partnership approach be endorsed.**
- 2. Officers bring a report back to OSCOM in autumn 2020 to give an annual update on the work of the Community Safety Management Group**

SUMMARY:

- OSCOM has previously discussed work being undertaken by the Test Valley Community Safety Management Group (CSMG) in regards to work on drugs and with schools.
- OSCOM subsequently requested a report on the wider work of the CSMG. A number of examples of partnership project and operations are cited to outline how the partnership operates and its impact beyond these aspects.
- The CSMG is a local multi-agency partnership, including TVBC, Police and others dealing with all aspects and impacts of community safety and anti-social behaviour related matters.

Background:

- 1.1** This report follows previous reports and discussions in October 2018 and March 2019, in regards to work undertaken by the (CSMG) on sourcing funding opportunities and support for work on drug education and prevention programmes and work with schools locally, and a request from the committee to know more of the wider partnership work undertaken by the group. This report gives examples of some of the projects and operations initiated and operated via the CSMG and will act to inform OSCOM members of the nature of work in this field ahead of an OSCOM round table session.
- 1.2** The CSMG is a sub-group of the Test Valley Partnership and comprises of the statutory Community Safety Partners (TVBC; Police; Fire & Rescue Service; Clinical Commissioning Group; Probation), plus other relevant local Community Safety Partners such as Registered Social Landlords, Neighbourhood Watch, Street Pastors, Youth Crime Prevention (YCP), Town Centre and BID managers, amongst others.
- 1.3** It enables organisations working locally in this sector to respond to the needs of communities in a co-ordinated and organised way by sharing skills, resources and data. The group addresses community safety specific issues on a tactical and localised level. This allows for responsible authorities and other local agencies and partners to work in partnership to develop and implement strategies to tackle crime, disorder and anti-social behaviour priorities locally.

- 1.4 Officers from TVBC also attend monthly confidential Police Tactical Command Briefing Meetings to help ensure that effective two-way communication and co-ordination is maintained on key issues between the CSMG and Police. CSMG priorities are a standing item on this agenda.
- 1.5 The CSMG collectively assesses and proposes the partnership priorities to the Test Valley Partnership annually. The priority areas for 2019/20 are:
- Community Crime Prevention and Public Safety. To increase public reassurance and confidence to report issues to public bodies.
 - Anti-Social Behaviour, in particular including street-attached behaviours.
 - Supporting Vulnerable People in Need, to include issues of Cyber Crime, Scams, and Modern Slavery etc.
 - Positive engagement and early intervention with young people, to identify and address potential causal issues of behaviours.
 - Drug related harm
 - Duties under the Counter terrorism Security Act PREVENT agenda.
 - To encourage co-operative partnership amongst agencies and community/voluntary sector groups working towards enhanced and positive communities.
- 1.6 In addition, monthly sub-group casework meetings (Community Multi-Agency Risk Assessment Conferences) are also held in the North and South of the district with all relevant partners to discuss and plan for cases on an individual basis.

2 Context

- 2.1 The CSMG has implemented a range of operations and projects to help address the priorities and key issues identified. A sample of the recent early intervention, responsive and engagement partnership operations and projects planned and monitored via the CSMG are outlined below to show its remit:
- 2.2 The diverse nature of the group, incorporating statutory, voluntary and third sector organisations linked to community safety allows for a wide range of information, skills, capacity and intelligence to be brought to the group and incorporated into discussions and projects. It also allows for important messages around crime prevention and public safety to be disseminated to these groups and their wider community networks.
- 2.3 **‘Op Mazi’**: Following increased reports of Anti-Social Behaviour linked to street-attached individuals, mainly in Andover Town Centre, in the summer of 2018, ‘Op Mazi’ was launched by the CSMG, incorporating Police, TVBC and local specialist treatment and support service sector partners to address this. These services include Two Saints, NHS Inclusion Substance Misuse Service, MIND, Salvation Army and the Bridge Drop-in amongst others.

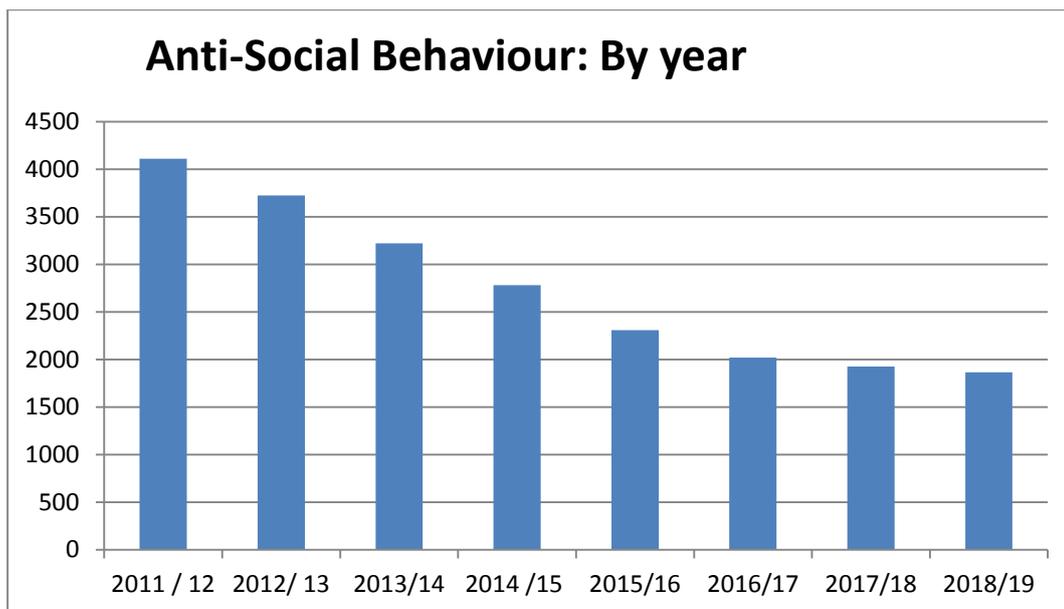
- 2.4 Actions have included increased police presence and regular partnership patrols in the areas most affected, plus direct specialist engagement with those concerned to identify any vulnerabilities and issues, with subsequent referrals to partners for action on drink and drug related issues, housing and/or benefits as applicable. Alongside this, enforcement action has been taken by Police and TVBC, along with a series of joint patrols of all partner agencies initiated to engage, monitor and enforce matters.
- 2.5 A number of those identified were subsequently re-housed, found places or entered treatment and have since removed themselves from these areas. Nonetheless some issues remain and the operation has been agreed to continue during 2019/20, with increased frequency of targeted patrols, plus educational projects to advise of available support and encourage public funding to be directed to local support charities and groups rather than direct to individuals.
- 2.6 **PSPOs:** A new Public Space Protection Order (PSPO) for Andover and Romsey, to replace the former Designated Public Places Orders, has been drafted and should be approved by the end of the year. The CSMG has led on evidencing, formulating and co-ordinating the approach to the new orders which, following cabinet agreement and public consultation, will introduce greater powers to deal with anti-social behaviour. The orders will be area specific to the issues evidenced, and will include Anti-social behaviour arising from alcohol usage, harassment and impacts on public health from urination or defecation.
- 2.7 **Vulnerable People:** The CSMG has also identified the need for and provided a series of awareness raising and training courses for professionals beyond the partnership, including on topics such as 'Adverse Childhood Experiences' (ACEs), and Suicide Awareness training for frontline staff following the identification of recent trends in incidents locally. Other examples include links with Police and Trading Standards 'Operation Liberal', 'SCAMnesty', and 'SCAMchampion' projects to identify, engage and advise people at risk of current frauds and scams locally.
- 2.8 **Big Band Buffet:** The Big Band Buffet is an annual event open to over 55s and those who may be isolated, vulnerable and their families, and at increased risk of crime or other harm. It provides a lunch accompanied by a band. Alongside this, partners from the CSMG and other Community Safety based organisations will provide talks and stands for the audience on relevant topics such as home and fire safety, staying safe at home, cybercrime, fraud, scams and distraction burglaries.
- 2.9 **'ICE':** 'ICE' (Intervention, Communication; Education) is an early intervention project developed to identify young people with risky or altered behaviour, and who may be at increased risk of causing Anti-Social Behaviour in their communities, without criminalising them.

- 2.10 ICE comprises Test Valley Borough Council, Hampshire Police, Fire & Rescue Service, Army and Schools; and operates via a series of voluntary workshops for young people to attend, referred by schools, partners and families, highlighting concerns of changes in pupil behaviour, likely to be linked to ASB/offending. The scheme is funded by the Police and Crime Commissioner and the CSMG. Feedback from participants and partners continues to have been positive, both in terms of the course and its subsequent impact on attitudes and behaviours.
- 2.11 In December 2018, the ICE partnership project was recognised in the national 'Children and Young People Now Awards' as a finalist in the Youth Justice category. This is the third year that the project has been recognised and shortlisted by award bodies, following the Hampshire Fire & Rescue 'Celebrating Success' Awards in 2017, and the National 'Resolve ASB Awards' in 2016. Subsequently, additional funding has been secured from the Police and Crime Commissioner to extend the ICE project to March 2020 with three further tailored cohorts scheduled.
- 2.12 To date over 900 people have attended these events, and further funding has been secured from the Police Commissioner to run a further event in January 2020.
- 2.13 **Community Sports:** TVBC, Hampshire Police, Fire & Rescue Service and the Army have operated community sports programmes to engage with young people and break down barriers between them and the agencies. The project now operates a wide range of sports led by local clubs and coaches.
- 2.14 In 2019 around 100 young people took part in Football, Tennis, Athletics, Hockey, Cricket and other taster sessions. The events are open to all young people between 8-15 with promotions targeted on those most vulnerable and at risk. The sessions promote positive social behaviours and continue to improve relationships and understanding between agencies and young people, as well as in helping effective engagement and communication between them.
- 2.15 **Knife Crime:** The CSMG is currently working with the Police and Crime Commissioners newly commissioned services to deliver knife crime awareness and engagement workshops with schools across the Test Valley. It is envisaged that these workshops will be delivered after the spring with those schools who have expressed an interest in taking up this offer. Additional work is also underway with Police to introduce a school apprenticeship project which will engage young people in learning and promoting the issues.
- 2.16 **PREVENT:** The CSMG is linked into the countywide Prevent Board which leads on the topic, and allows for effective information sharing between the strategic leads and the wider community on the requirements and duties. The CSMG has organised awareness sessions and training on this topic for members, community groups such as parish councils and village hall organisations, and for firms such as Be Wiser as part of their apprenticeship training scheme, which is a requirement of Ofsted.

- 2.17 The CSMG also encompasses the statutory Community Safety Partnership (CSP) duties of the Test Valley Partnership. The statutory authorities are obliged to work together to protect their local communities and deal with local issues including antisocial behaviour, drug or alcohol misuse and re-offending. They are also responsible for assessing any Community Trigger and Domestic Homicide Review referrals, and to provide an annual Strategic Assessment report for the Police and Crime Commissioner. Each of these aspects are reported to the Test Valley Partnership directly. The 2019-20 Strategic Assessment is currently awaiting sign off by the Office of the Police and Crime Commissioner and therefore is not publicly available at time of writing, however, a copy of the 2018/19 Strategic Assessment is at Appendix A.
- 2.18 **Community Trigger:** 'Community Trigger' is a statutory device which gives victims and communities the right to request a formal review of their case where circumstances of ASB meet a set threshold. In 2018/19 no Community Trigger review requests were received.
- 2.19 **Domestic Homicide Reviews (DHR):** Under the Domestic Violence, Crime and Victims Act 2004, Community Safety Partnerships (locally through the Test Valley Partnership) have a legal duty to commission 'Domestic Homicide Reviews' and to report their findings to the Home Office, in all cases in which the death of a person aged 16 or over has resulted from violence, abuse or neglect by a person within an intimate relationship, or within the same household. The objective is to identify lessons which can be used for either good practice or areas of improvements.
- 2.20 A DHR has recently been completed in Test Valley. The report, its executive summary and action plan have been approved by the statutory and impacted members of the Community Safety Partnership, and has been submitted to the Home Office for quality assurance processes. The action plan will be implemented by the relevant partners and lead agencies to address the lessons identified. In June 2019 a further DHR referral was received from Police and a review is underway on behalf of the Test Valley Partnerships CSP members.

3 Conclusion

- 3.1 Research by the College of Policing shows that working in partnership to develop problem-orientated and social skills based prevention and diversionary schemes is an effective means of reducing and addressing issues such as anti-social behaviours. Within Test Valley the CSMG has developed innovative and award winning multi agency projects, such as ICE, Community Sports, The Big Band Buffet and Op Mazi, to name but a few, which demonstrate the effectiveness of this approach to partnership working in Test Valley
- 3.2 Analysis of the available data shows that reports of incidents of ASB have continued to fall, by a further -3.9% over 2018/19 (from -3.3% in 2017/18). From its peak in 2011 of 1,234 reports in Quarter 2 of that year, reports fell to 413 in Quarter 4 of 2018/19 (latest available figures).



3.3 Whilst there are many variables which can influence these statistics, the CSMG believe that, in part, the downward trend shown in ASB reports reflects the positive working relationships in place, and collaborative promotion and early intervention engagement work of the Group working in effective partnership, as shown in the examples cited above. This approach has also helped to develop excellent working relationships between key partners, such as the Police, and TVBC. OSCOM will shortly have further opportunity to engage with the Police via the planned round table session.

4 Appendix

4.1 2018/19 Strategic Assessment Report.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None.			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None		
Author:	Andrew Pilley	Ext:	8640
File Ref:			
Report to:	OSCOM	Date:	October 2019

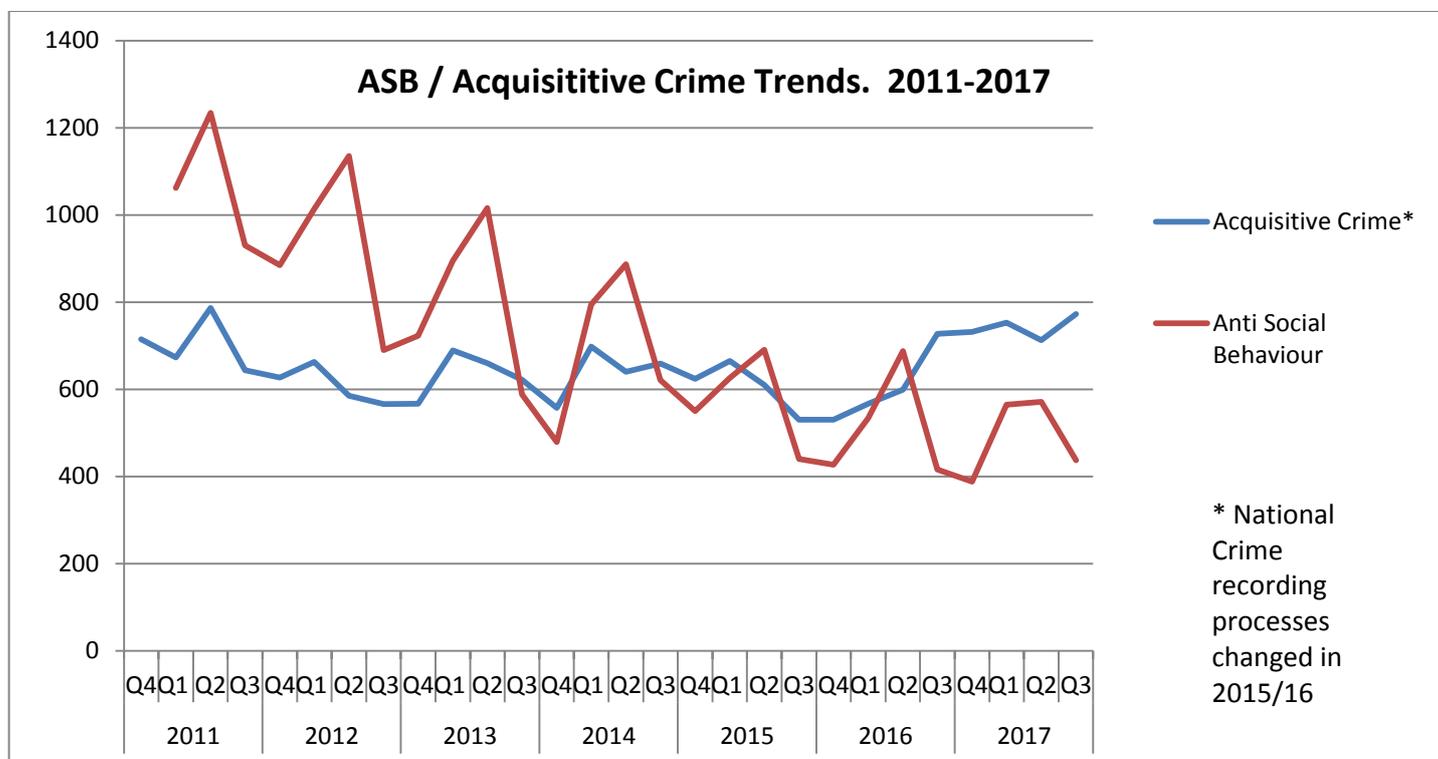
Community Safety Partnership: Report to the Test Valley Partnership: April 2018.

For the year 2017/18, the Community Safety Management Group, on behalf of the CSP, produced and implemented an Action Plan covering the priority areas agreed by the TVP. The action plan is ongoing and the completed document will be presented to the CSMG in May for approval.

Over the calendar year of 2017, available data on the CSP priority areas were as follows:

ASB	1,958	(- 107)
Acquisitive Crime*	2,971	(+ 548)
Total Crime	7,601	(+ 1,012)

(*Acquisitive Crime includes Robbery, House Burglary, Other Burglary, Theft of / from Motor Vehicle, Other Theft & Handling, Shop Theft).



Source: Hampshire Police

Over recent periods, Crime Reporting mechanisms have changed national due to the 'Crime Data Integrity' process as directed by HMIC, which has resulted in a statistical increase in overall and some individual crime types nationally. Caution is advised in the interpretation of figures against previous periods, due to these changes in recording processes and as such year-on-year comparisons are used primarily for illustrative purposes.

Analysis of the available data shows that reports of incidents of ASB have continued to fall. Overall, ASB numbers in Test Valley are now the third lowest in Hampshire and the IOW (behind Hart and East Hants). However, reporting levels per population level are now the joint lowest in the County at c. 12.2 incidents per 1,000 population (joint with Hart DC), and are around 55% of the county average.

Source: OPCC.

A range of targeted early intervention, engagement and prevention models and partnership projects have continued to be implemented over the course of the year to help address the priority areas and impact on the levels of reported incidents. Details of some of these are shown below.

In Test Valley, Police recorded a 9.8 per cent increase in 'formal outcomes' (i.e. criminal charges, out-of-court disposals and convictions in court) in the year to March 2018. Over the period, there was an 8.4 per cent increase in crimes reported in the policing area.

Source: HMICFRS.

Community Safety Proposed Priorities: 2018/19

The Community Safety Management Group will shortly be reviewing its priorities for 2018/19, on the basis of the views and priorities of the Group partners, the priorities of the Office of the Police and Crime Commissioner, and the most recently available strategic and partner data. They will remain subject corroboration with Police's Force Control Strategy priorities to ensure consistency of approach.

The draft proposals, for discussion and approval of the Test Valley Partnership Board, are as follows:

Proposed CSP Priority Areas for 2018/19:

- o Community Crime Prevention and Public Safety.
- o Anti-Social Behaviour.
- o Supporting Vulnerable People in Need, to include issues of Domestic Abuse, Cyber Crime, Crime Prevention, Scams, and Hoarding etc.
- o Positive engagement and early intervention with young people, to identify and address potential causal issues of behaviours.
- o Drug and substance misuse
- o Duties under the CTSA PREVENT agenda.
- o Increase public reassurance and confidence.
- o To encourage co-operative partnership amongst agencies and community/voluntary sector groups working towards enhanced and positive communities.

Once the priorities are confirmed and the Strategic Assessment completed, a partnership action plan will again be drawn up and monitored by, the Community Safety Management Group.

Project Updates:

'ICE':

Following a successful application to the Police and Crime Commissioner, a further three cohorts of young people took part in the ICE programme. In total 39 young people from Andover and Romsey took part in the scheme, of whom 21 also successfully passed the Duke of Cornwall 'Community Safety Award' as a formal means of recognition of their achievements. Feedback from participants and partners has been positive, both in terms of the course and its subsequent impact on attitudes and behaviours.

In November 2017, the partnership project was recognised in the Hampshire Fire & Rescue 'Celebrating Success' Awards, as one of two schemes shortlisted for the 'Innovation Award' from 21 projects nominated.

Subsequently, additional funding has been secured from the Police and Crime Commissioner to extend the ICE project to March 2019 with three further tailored cohorts scheduled.

Big Band Buffet:

In January 2018 the fifth Big Band Buffet was held, with 155 older or vulnerable residents and 13 agencies or organisations attending. The event is a multi-agency partnership day aimed to providing targeted crime and safety advice to older, vulnerable and socially isolated residents in the district.

It incorporates live music with embedded speakers from key agencies to deliver information on topics such as Crime and ASB prevention, plus information on how to minimise risks of being victim of crimes such as distraction burglary; rogue traders; scams; financial and on-line banking advice; cyber crime; safety in the home; fire safety; winter safety. Other areas included staying safe at home and maintaining good health, plus dementia, social isolation and available support services and clubs locally. Advice is delivered by Police Officers, OPCC, Council Officers, Adult Services, CCG and Fire & Rescue Service staff, plus volunteers from voluntary sector groups. Other groups who have attended have include Village Agents, TimeBanking; Age UK, Men's Sheds, Enham Trust, Banks, Memory Box and Neighbourhood Watch

Evaluation showed that over 98% rated the event as either 'good' [10.2%], or outstanding [88.2%], and 93% said that they had learned useful information about local services, and how to stay safe and well in their homes. Around half have also requested additional information from partners.

To date over 750 people have attended these events, and further funding has been secured from the Police and Crime Commissioner to run a further event in 2019.

Community Sports:

TVBC and Hampshire Police have continued to operate an informal Community Sports engagement project, for young people in Andover and Romsey during the school holidays. Although impacted by adverse weather and staffing capacity this year, the sessions have continued and offer a means for young people to positively engage with officers, challenge perceptions and share information.

DPPO / PSPOs:

The legislation relating to 'Designated Public Place Orders' (DPPO's) expired in October 2017, at which time they were automatically replaced by 'Public Space Protection Orders' (PSPO's). The original orders enabled authorities to designate places which have experienced alcohol-related disorder or nuisance for restrictions on public drinking to be applied.

The legislation allows for PSPOs to incorporate a wider remit of powers within them. However, following consultations with partners, no changes were proposed to the orders. New signage to reflect the change in legislation will replace the current signs shortly.

Statutory CSP Reporting Items:

Community Trigger:

'Community Trigger' is a statutory device which gives victims and communities the right to request a formal review of their case where circumstances of ASB meet a set threshold. CSP's are obliged to publish details of all Trigger requests and outcomes annually.

In 2017/18 no Community Trigger review requests were received.

Domestic Homicide Review:

Community Safety Partnerships have a legal duty to commission statutory 'Domestic Homicide Reviews' under S.9 of the Domestic Violence, Crime and Victims Act 2004, and to report their findings to the Home Office, in all cases where the relevant criteria are met.

A DHR requires a formal review of circumstances in which the death of a person aged 16 or over has, or appears to have, resulted from violence, abuse or neglect by –

- a person to whom (s)he was related or with whom (s)he was or had been in an intimate personal relationship, or
- a member of the same household as himself, held with a view to identifying the lessons to be learnt from the death.

In 2017/18, one DHR submission was received from Hampshire Police which, following investigation, was confirmed to have met the criteria for a full DHR. A panel of relevant and involved partners has been formed, and is being led by Graham Bartlett of Southdown Leadership and Management Services, as its Independent and Home Office accredited Chair.

An interim briefing will be held with CSP partners to update on the current position, answer any questions, and explain how the process will unfold following the TVP meeting.

It is anticipated that the panels draft report should be available to the Community Safety Partnership members of the Test Valley Partnership from mid-May, for approval prior to its submission to the Home Office. Once approved by the Home Office, and following the completion of the criminal trial, the outcomes and lessons learned from the review process will be published.

ITEM 12

**Programme of Work for the
Overview & Scrutiny Committee**

Report of Head of Legal and Democratic Services

Recommended:

The Committee is requested to:

- 1. Review the outcomes on the work programme and recommendations update.**
- 2. Approve the future work programme.**

SUMMARY:

- The purpose of this report is to enable members to keep the Committee's future work programme and recommendations update under review.

1. Background

- 1.1 The OSCOM Work Programme is presented at Annex 1 for review and approval.
- 1.2 The OSCOM Task and Finish Panels update is presented at Annex 2 for the Committee's review and comments.
- 1.3 The Cabinet Work Programme is attached at Annex 3 for the Committee to consider.
- 1.4 Annex 4 tracks the recommendations to Cabinet and Council.

Background Papers (Local Government Act 1972 Section 100D)

None

Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:

4

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8014

File Ref:

Report to:

Overview and Scrutiny
Committee

Date:

16 October 2019

ANNEX 1

OVERVIEW & SCRUTINY WORK PROGRAMME 2019/2020

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)
16 OCTOBER (ANDOVER)			
Round table discussion on Housing & Homelessness Strategies Consultation	4	Committee	Head of Housing and Environmental Health
Budget Panel Report Draft Budget and Fees and Charges	4	Committee	To consider the Budget Panel draft budget report and to receive a verbal update from the Budget Panel Lead Member on fees and charges (Vice-Chairman) (20 mins)
Economic Development and Tourism Portfolio Holder Presentation	1	Committee	To receive a presentation from the Economic Development and Tourism Portfolio Holder (Councillor Drew) (60 mins)
Drug Intervention Services in Test Valley	3	Committee	To update the committee on the work of the Community Safety Management Group in respect of drug prevention and education services (Community Safety Manager) (20 mins)
13 NOVEMBER (ANDOVER)			
11 DECEMBER (ROMSEY)			
Round table discussion on Communications	2	Committee	To receive a presentation from the Council's Communications Manager on the Council's approach to Communication (Communications Manager)
Housing and Environmental Health Portfolio Holder Presentation	1	Committee	To receive a presentation from the Housing and Environmental Health Portfolio Holder (Councillor Bundy) (60 mins)
22 JANUARY (ROMSEY)			
Budget Strategy Update	1	Committee	To check the results of the Budget Panel chaired by the Vice Chairman and make sure all is satisfactory (Vice-Chairman) (20 mins)
Planning Portfolio Holder Presentation	1	Committee	To receive a presentation from the Planning Portfolio Holder (Councillor Adams King) (60 mins)

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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19 FEBRUARY (ANDOVER)			
Round table discussion on Romsey Future			Corporate Director
Progress Report on PIP Panel	2	Committee	To receive an update on the findings of the Public Involvement Panel (James Moody) (20 mins)
18 MARCH (ROMSEY)			
Round table discussion on partnership working with the Police and the CSMG			Andrew Pilley
Presentation on local policing	5	Committee	Chief Inspector to attend to discuss progress with local policing in Test Valley.
Climate change report back	4	Council	To consider the action plan from the Climate Emergency Working Group (Councillor Jeffrey) (60 minutes)
22 APRIL (ANDOVER)			
OSCOM Chairman's draft annual report	2	Committee	To consider the Chairman's draft Annual Briefing prior to being submitted to Council (Cllr Jeffrey) (15 mins)

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DATE TO BE CONFIRMED	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)
Round table discussion on Social/Affordable Housing	3	Committee	The Head of Housing and Environmental Health to lead a discussion on the current national situation on the delivery of social/affordable housing (Head of Housing and Environmental Health)
Hampshire Fire and Rescue	5	Committee	To update the Committee on how the new structure is working
Review of the Area Planning Committee pilot	2	Committee	To update the Committee on how the Area Planning Committees pilot is working.
The promotion of healthy life styles linked to sport and recreation	4	Committee	Head of Community and Leisure

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Review of the Council's Key Performance Indicators	Cabinet	2	Policy Manager
Review of the Economic Development Strategy and Action Plan	Cabinet	4	Economic Development Officer
New Neighbourhoods Review	Cabinet	3	Community Engagement Manager – Community Safety
Round table discussion on the mapping of youth service type provision	Committee	3	Head of Community and Leisure

BRIEFING NOTES

2018		
March	Affordable Housing Update (Head of Housing and Environmental Health)	19 March 2018
May	Safeguarding Children & Vulnerable Adults (Community Engagement Manager)	22 May 2018
June	Test Valley Partnership Annual Review (Policy Manager) Risk Management (Principal Auditor)	31 July 2018
2019		
June	Risk Management (Principal Auditor)	11 June 2019
November	Cemetery Rules and Regulations Review (Head of Community and Leisure) Hampshire County Waste Strategy (Head of Environmental Services)	
2020		
January	Planning Enforcement (Head of Planning and Building) Waste Strategy (Head of Environmental Services)	
March	Affordable Housing Update (Head of Housing and Environmental Health)	

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Panel	Lead Member	Progress Update	Report back to OSCOM
Completed Panels			
Public Involvement Panel	Councillor Baverstock	<p>Scoping document agreed by OSCOM on 20 September 2017</p> <p>Report back</p> <p>Recommendation to Cabinet</p> <p>Findings of the Panel referred to the Member and Community Development working group to develop proposals further and to report back to OSCOM with proposed actions for onward submission to Cabinet</p>	<p>21 March 2018</p> <p>18 April 2018</p>
Planning Panel	Councillor Hibberd	<p>Scoping template agreed</p> <p>Report back</p> <p>Panel's final report to OSCOM</p> <p>Recommendations considered by Cabinet</p>	<p>22 November 2017</p> <p>25 July 2018</p> <p>19 September 2018</p> <p>10 October 2018</p>
Council Tax Support Scheme	Councillor Baverstock	<p>Meeting to be arranged early January to review the options for the Council Tax Support Scheme 2019/2020</p> <p>Report back</p> <p>Recommendation to Cabinet on options 5, 6 and 7</p> <p>Cabinet agreed to undertake consultations on options 5, 6 and 7 with a slight amendment to option 5</p> <p>Panel to reconvene to consider the results of the consultation.</p> <p>Consultation now complete final report considered by OSCOM prior to consideration by Cabinet.</p> <p>Cabinet agreed at its meeting on 5 December 2018 to endorse the Panel's recommendations and a full report will be considered at Council on 23 January 2019</p>	<p>21 March 2018</p> <p>18 April 2018</p> <p>14 November 2018</p>

Panel	Lead Member	Progress Update	Report back to OSCOM
Completed Panels			
Parking (Car Park and Streets) Panel	Councillor Baverstock	<p>First meeting held on 6 July to agree scoping template</p> <p>Scoping template agreed by OSCOM</p> <p>Meeting to look in more detail at specific areas and discuss way forward</p> <p>Meeting with Head of Planning Policy to consider the main issues and how they can be taken forward to influence the next Local Plan</p> <p>The Panel met on 20 February to discuss the draft report.</p> <p>Final report to OSCOM</p> <p>Recommendations to Cabinet</p>	<p>19 September 2018</p> <p>2 November 2018</p> <p>20 March 2019</p> <p>20 March 2019</p> <p>17 April 2019</p>
Future of High Streets in Test Valley	Councillor Hurst	<p>A Panel to be set up to review how emerging policies could influence and develop High Streets across the Borough</p> <p>Workshops to be held to gather views/evidence from stakeholders and the community and report back to OSCOM.</p> <p>Workshop held on 5 March 2019 final report to be considered.</p>	<p>24 April 2019</p>

Panel	Lead Member	Progress Update	Report back to OSCOM
Ongoing Panels			
The future of hospitals in Andover and Romsey	Councillor Baverstock	<p>Scoping report to be produced and a panel set up to include Councillors Bailey, Cockaday, Hamilton and Mutton</p> <p>Panel have met to discuss the scope of the panel.</p> <p>Further meeting organised.</p> <p>Scope to be considered by Committee</p> <p>Panel post election consists of Councillors Baverstock, Andersen, Bailey, Brooks, Gidley, Hamilton and Parker</p> <p>Panel meeting held on 15 August and Zena Ludick, Operations Director for Medical Services at Hampshire Hospital NHS and Diane Blanchard, Operational Director for Family Clinical Support Service will meet with the panel on Wednesday 28 August 2019.</p> <p>Next meeting to be held on 4 October 2019 where Fran White, Senior Commissioning Manager Out of Hospital Transformation, Mid Hampshire and Lande Newton, Primary Care Commissioning Manager, NHS West Hampshire CCG will meet with the panel.</p>	17 July 2019
Armed Forces Covenant	Councillor Borg-Neal/Councillor Hamilton	<p>Scoping report to be produced.</p> <p>Councillor Borg Neal liaising with relevant organisations. Panel would commence following the Borough Elections in May 2019.</p> <p>Members have been invited to sit on the panel.</p> <p>The panel consists of Councillors Borg Neal, Burley, Coole, Donnelly and Rowles.</p> <p>Meetings have been held with 11 Brigade's Army Civilian Liaison Officer and a scope will be considered at the next Overview and Scrutiny Committee meeting.</p>	16 October 2019

Council Tax Support Scheme Panel	Councillor Baverstock	<p>Panel met on 21 August to consider the impact on the changes made to the scheme in 2019/20 and options for further changes to the scheme for 2020/21. Report was considered by OSCOM on 5 September 2019.</p> <p>Recommendations from the Panel were endorsed at Cabinet on 11 September 2019. Changes to the scheme are now out for an 8 week consultation and an update report will be presented to the Committee in November.</p>	13 November 2019
Climate Emergency Working Group	Councillor Jeffrey	<p>Panel set up by OSCOM on 18 September comprising of Councillors Jeffrey, Anderson, Brooks, Cooper C Dowden, Gwynne, Lodge, Rowles together with Councillors Johnston and Drew.</p> <p>An action plan will be reported back to the Committee in March 2020.</p>	18 March 2020

Cabinet Work Programme

October 2019

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- | | | | |
|----|---|---|------------------|
| a. | Decisions on spending which are within the annual budgets approved by the Council | NO THRESHOLD | NOT KEY DECISION |
| b. | Decisions on cash flow, investments and borrowings. | NO THRESHOLD | NOT KEY DECISION |
| c. | Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION | |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
9 Oct 2019 Andover	Release of Section 106 Developer contributions towards Ampfield Play Area	No	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning and Building	27 Aug 2019
9 Oct 2019 Andover	New HR System and Managed Payroll Service	No	Cabinet	Part exempt	Report of the Leader	Chief Executive	23 Sep 2019
6 Nov 2019 Andover	Corporate Financial Monitoring (6 months)	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Finance	2 May 2019
6 Nov 2019 Andover	Medium Term Financial Strategy	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Finance	2 May 2019
6 Nov 2019 Andover	2019/20 Community Infrastructure Levy (CIL) Spending Protocol - Allocation of CIL Funds	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning and Building	25 Sep 2019
6 Nov 2019 Andover	Fees and Charges	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Finance	2 May 2019
6 Nov 2019 Andover	Asset Management Plan Update	No	Council	Open	Report of the Finance Portfolio Holder	Head of Finance	7 May 2019

6 Nov 2019 Andover	Capital Programme update	No	Council	Open	Report of the Finance Portfolio Holder	Head of Finance	7 May 2019
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Part 5 – Action Tracking

Report of the Task and Finish Panel – Car Parking						
Recommendation	Agreed			Start Date	Action	Progress Update
	OSCOM 20.03.19	Cabinet 17.04.19	Council			
<p>1. That the parking standards and minimum dimensions of spaces currently set out in the adopted Revised Local Plan (2016) be reviewed as part of the next local plan review.</p> <p>2. That the next local plan review consider what practical steps could be taken to influence the design and layout of future parking within residential schemes.</p> <p>3. That the Council write to Government to highlight the issue of large commercial vehicles parking in residential areas and request steps are taken to enforce possible restrictions.</p>	√	√			<p><u>Agreed at Cabinet</u></p> <p>That the parking standards and minimum dimensions of spaces currently set out in the adopted Revised Local Plan (2016) be reviewed as part of the next local plan review.</p>	

Review of Town Centres						
Recommendation	Agreed			Start Date	Action	Progress Update
	OSCOM 24.04.19	Cabinet 20.5.19	Council			
<p>That the Council continued to support Andover and Romsey town centre through the measures identified in the Corporate Plan 2019 – 2023 (2019), the Revised Local Plan (2016) and the Economic Development Strategy (2017); and</p> <ol style="list-style-type: none"> 1. That the Head of Planning & Building and the Head of Planning Policy investigate the application of Policy LE12 and Policy LE13 of the adopted Revised Local Plan (2016); 2. That the Head of Planning & Building and the Head of Planning Policy investigate what measures could be introduced to help facilitate planning advice to those businesses whose premises are within the Borough's town centres; 3. That the Council continued to explore opportunities to secure funds to deliver public realm improvements; 	√	√			<p><u>Agreed at Cabinet</u></p> <p>That the Council continues to support Andover and Romsey town centre through the measures identified in the Corporate Plan 2019 – 2023 (2019), the Revised Local Plan (2016) and the Economic Development Strategy (2017); and</p> <ol style="list-style-type: none"> 1. That the Head of Planning & Building and the Head of Planning Policy investigate the application of Policy LE12 and Policy LE13 of the adopted Revised Local Plan (2016); 2. That the Head of Planning & Building and the Head of Planning Policy investigate what measures could be introduced to help facilitate planning advice to those businesses whose premises are within Andover and Romsey town centre; 3. That the Council continues to explore opportunities to secure funds to deliver public realm improvements; 4. That the merits of a potential Romsey Business Improvement District be explored in the future, once the experience of Andover's BID, as well as other BIDs, have been fully considered; 5. That the Council investigate ways to support existing town centre businesses; 6. That the merits of producing a town centre prospectus for each town be explored; and 	

<p>4. That the merits of a potential Romsey Business Improvement District be explored in the future, once the experience of Andover's BID, as well as other BIDs, have been fully considered;</p> <p>5. That the Council continued to investigate new ways to support existing town centre businesses;</p> <p>6. That the merits of producing a town centre prospectus for each town be explored; and</p> <p>7. To put in place measures to allow shoppers and visitors to provide ongoing feedback of their experience.</p>					<p>7. To put in place measures to allow shoppers and visitors to provide ongoing feedback of their experience.</p>	
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Disability Review						
	Agreed			Start Date	Action	Progress Update
Recommendation	OSCOM 24.4.19	Cabinet 20.5.19	Council			
<p>That Cabinet adopt the approach contained within the report as a way of working when reviewing equality issues with a range of groups.</p>	√	√			<p><u>Agreed at Cabinet</u></p> <p>That Cabinet adopts the approach contained within the report as a way of working when reviewing equality issues with a range of groups, and in particular;</p> <p>(a) That the Leader of the Council, as Chairman of the Test Valley Strategic Partnership, works with the Partnership to hold an annual disability focus group. This will enable public and voluntary sector partners to hear the views of people with disabilities on key issues.</p>	Ongoing

